



## MANAGEMENT & TRAINING CORPORATION

500 North Marketplace Drive □ P.O. Box 10 □ Centerville, Utah 84014  
801/693-2600 □ Fax 801/693-2900

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*Dear Company Representative,*

*Thank you for your interest in providing products or services to Management & Training Corporation. Please complete the information requested in the Prospective Vendor Profile Questionnaire below. Your company information will be stored in our vendor database for future business bidding opportunities.*

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### Prospective Vendor Profile Questionnaire

Company Name: \_\_\_\_\_ Date: \_\_\_\_\_

Company Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Contact Title: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_ Contact Email Address: \_\_\_\_\_

Contact Fax Number: \_\_\_\_\_ Company's Website \_\_\_\_\_

#### **Questions:**

*(Insert the answers or attach a sheet with reference to the applicable question number)*

1. Please provide a brief overview of your company, including a summary of your company's primary lines of business.
  
2. Is your company classified by the Small Business Administration as a Small Business? If so, what is your small business classification? (Example: small business, woman owned, disadvantaged, HUBZone, veteran owned, or disabled veteran owned).

3. Does your company have multiple locations? Please give a brief overview of the geographical capabilities for your company in regards to servicing MTC's multiple locations across the U.S.
4. Can you offer local field support to MTC's multiple locations? Please describe in detail.
5. Describe the types of ordering methods your company currently has in place. (Online searchable catalog with customer specific pricing and ordering, Online ordering, Fax, other?)
6. What methods of distribution and delivery does your company provide?
7. What methods of billing can your company provide?
8. Do you or any of your partners appear on any unapproved or banned suppliers list for the U.S. Government?

*Thank you for taking time to answer these questions!*

**By submitting your information your company is not automatically an approved supplier for MTC facilities.**

**If you have trouble using the submit button, please feel free to fax (801) 693-2900 or email ([vendor@mtctrains.com](mailto:vendor@mtctrains.com)) this questionnaire at the attention of the Procurement Department.**